Scotia Union School District Board of Trustees Meeting 417 Church Street, Scotia, CA 95565 March 14, 2024 7:00 PM Regular Session

AGENDA

- 1.0 Call to Order
- 2.0 Roll Call
- 3.0 Pledge of Allegiance

4.0 Consent Agenda

- 4.1 Approval of Minutes from February 8, 2024
- 4.2 Approval of February Warrants
- 4.3 Monthly Enrollment Report

5.0 Community Input Related to LCAP and/or Comprehensive School Safety Plan and/or Transportation Plan

The public is invited to provide input and discussion pertaining to the Local Control Accountability Plan in an effort to address State Priority 8 (Increase opportunities for parents and families to be involved in school decisions-making processes).

The public is invited to provide input and discussion pertaining to the school's Comprehensive School Safety Plan as part of the annual requirements of the review and approval process.

The public is invited to provide input and discussion pertaining to the school's Transportation Plan as part of the requirements of the review and approval process.

6.0 Community Comment

The public may address the Board on any matter pertaining to the school district that is not on the agenda. Unless otherwise determined by the Board, each person is limited to three (3) minutes. If a large number wish to speak on a specific item, the Board may limit total input to twenty-five (25) minutes on any item. There will be no Board discussion except to ask questions or refer the matter to staff, and no action will be taken unless item is listed on the agenda.

7.0 Information and Discussion

7.1 Facilities Report

Updates regarding building projects

7.2 Staff Reports

Updates on Athletics and Community Schools/Community Engagement Initiative

8.0 Items For Discussion and Possible Action

- 8.1 Consider Positive Certification of 2nd interim
 The District must certify the 2nd Interim Report certifying whether or not the
 District will meet its financial obligations this year and in subsequent years
- 8.2 Consider Approval of Comprehensive School Site Safety Plan Annual requirement to review the school's plan
- 8.3 Consider Approval of District Transportation Plan Annual requirement to approve the District's plan

9.0 Superintendent's Report

10.0 Adjournment

Next Regular Scheduled Board Meeting: April 11, 2024

Notice: Documents and materials relating to an open session agenda that are provided to the Board less than 72 hours prior to a regular meeting will be available for public inspection and copying at the Scotia Union School District Office, 417 Church Street, CA 95565.

Notice: Scotia Union School District adheres to the Americans with Disabilities Act. Should you require special accommodations or auxiliary aids and services in order to participate in the Board meeting, please contact the Superintendent's Office in writing three days prior to the meeting at 417 Church Street, CA 95565.

Agenda Item #: 4.0

Date: March 14, 2024

Background Information:

Consent Agenda

Statement of Need:

Attachment:

Minutes from February 8, 2024 meeting February Warrants Monthly Enrollment Report

Recommendation:

Approve Consent Agenda

Scotia Union School District Board of Trustees Meeting 417 Church Street, Scotia, CA 95565 February 8, 2024 7:00 PM Regular Session

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1.0 Call to Order 7:00 PM

2.0 Roll Call Men

Members Present: Debbie Reback, Neil Bartlett, Ed Lewis

Members Absent: Nic Lyvers

3.0 Pledge of Allegiance

4.0 Consent Agenda

4.1 Approval of Minutes from January 11, 2024

4.2 Approval of January Warrants

4.3 Monthly Enrollment Report

Motion: Approve Consent Agenda

Motion: Ed Lewis

2nd: Neil Bartlett

Ayes: 3

Noes: 0

Absent: 1

5.0 Community Comment

There was no comment from community partners.

6.0 Community Input Related to LCAP

The LCAP was discussed. No specific input from community partners.

7.0 Information/Correspondence and Discussion

7.1 Facilities Report

Updates regarding the District's facilities

7.2 2023-2024 School Accountability Report Card (SARC)

The SARC has been completed and published

7.3 Letter from Senator McGuire's Office

Letter regarding attendance at the District's Gym Grand Opening

7.4 2024 LCAP Mid Year Monitoring Report for 2023-2024 LCAP

New annual requirement to present mid year report on LCAP metrics & expenditures

7.5 Form 700

California Form 700- Statement of Economic Interests

8.0 Items For Discussion and Possible Action

8.1 Auditor Selection

The Board will choose auditor for 2023-2024 and 2024-2025 audits

Motion: Approve the use of RT Dennis Accountancy for the 2024 and 2025 audit.

Motion: Neil Bartlett

2nd: Ed Lewis

Ayes: 3

Noes: 0

Absent: 1

8.2 Consider Approval of Revised BP 5141.21 and AR 5141.21

Motion: Approve Revised BP 5141.21 and AR 5141.21

Administering Medication and Monitoring Health Conditions

Motion: Neil Bartlett

2nd: Ed Lewis

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Ayes: 3

Noes: 0

Absent: 1

8.3 Consider Approval of Indemnity Statement

Motion: Approve Indemnity Statement regarding volunteer staff trained to

administer medication and monitor health conditions

Motion: Ed Lewis

2nd: Neil Bartlett

Ayes: 3

Noes: 0

Absent: 1

9.0 Superintendent's Report

Amy Gossien reported on events that took place in the previous weeks, including the gymnasium grand opening, staff taking part in professional development, and events taking place in the upcoming weeks, including the basketball and cheer teams traveling to the Crescent City Tournament, Dr. Seuss Week, The ERV Spelling Bee, and All County Music Festival.

10.0 Adjournment 7:49 PM

Next Regular Scheduled Board Meeting: March 14, 2024

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ReqPay12d

Board Report

Check Number	Check Date	Pay to the Order of		Fund-Object Comment	Expensed Amount	Check Amount
3000229878	02/01/2024	BSN SPORTS,LLC	5	01-4310 BOYS BASKETBALL UNIFORMS	3,614.68	
				GIRLS BASKETBALL UNIFORMS	3,606.78	7,221.46
3000229879	02/01/2024	CITY OF FORTUNA		01-5800 WINTER BREAK ELOP CAMP		1,000.00
3000229880	02/01/2024	CRYSTAL CREAMERY		13-4710 CAFETERIA DAIRY	290.67	
				SUPPER DAIRY	42.96	633.63
3000229881	02/01/2024	Fastenal Company		13-4391 CAFETERIA GLOVES		320.17
3000229882	02/01/2024	FORBUSCO LMBR		01-4381 REPAIR SCOUT HALL RAMP		20.74
3000229883	02/01/2024	FORTUNA ACE HARDWARE		01-4391 BATTERIES	54.21	
				PADLOCKS	175.68	229.89
3000229884	02/01/2024	FRANZ FAMILY BAKERY	5	13-4710 CAFETERIA BREAD	44.99	
				SUPPER BREAD	85.20	130.19
3000229885	02/01/2024	GREEN TO GOLD ENT, LLC		01-4381 WIRE FOR SCOUT HALL STAIRS		70.46
3000229886	02/01/2024	Herrera, Kyle		01-5861 REIMBURSE LIVE SCAN		30.00
3000229887	02/01/2024	MCGRAW-HILL COMPANIES		01-4110 ADDTNL 5TH MATH WORKBOOKS		59.32
3000229888	02/01/2024	MENDES SUPPLY INC., FRANK C.		13-4374 CAFETERIA CUSTODIAL SUPPLIES		793.39
3000229889	02/01/2024	Miller, Tammy A		13-4391 REIMBURSE TOWELS-CAFETERIA		30.57
3000229890	02/01/2024	PresenceLearning, Inc		01-5800 DECEMBER SPEECH SERVICES		4,523.08
3000229891	02/01/2024	Robledo, Diana R		01-4310 REIMBURSE ROBLEDO - BOOKS		37.50
3000229892	02/01/2024	SHN CONSULTING ENGINEERS	7	35-5806 GYM CEQA DECEMBER 23		3,114.05
3000229893	02/01/2024	SISKIYOU DESIGN GROUP INC		35-6210 GYM - ARCHITECT SERVICES		35,654.94
3000229894	02/01/2024	STATE OF CALIF DEPT OF JUSTICE		01-5861 DECEMBER 23 FINGERPRINTING		64.00
3000229895	02/01/2024	STEINBERG, SAL		01-5800 JUGGLING - GATE ACADEMY		453.51
3000229896	02/01/2024	SYSCO FOOD SVCS OF SACRAMENTO		13-4391 CAFETERIA FOOD SUPPLIES	245.97	
				13-4710 CAFETERIA FOOD	1,008.41	
				SUPPER FOOD	549.90	
				13-8220 SUPPER FOOD SUPPLIES	85.34	1,889.62
3000229897	02/01/2024	TRAVELING LANTERN THEATRE CO		01-5800 LIVE PERFORMANCE - ASES		495.00
3000230668	02/08/2024	AT&T (CALNET 3)	÷,)	01-5909 JANUARY PHONE		785.28
3000230669	02/08/2024	CRYSTAL CREAMERY		13-4710 CAFETERIA DAIRY	1,299.88	
				SUPPER DAIRY	128.91	1,428.79
3000230670	02/08/2024	CUMMINS SALES AND SERVICE		01-5635 BUS 2 REPAIR		5,727.56
3000230671	02/08/2024	DINSMORE CONSTRUCTION CO.		35-5806 PHASE 2 PAY APP 19		294,546.62
3000230672	02/08/2024	FRANZ FAMILY BAKERY		13-4710 CAFETERIA BREAD	271.03	
				SUPPER BREAD	120.70	391.73
3000230673	02/08/2024			01-4310 REIMBURSE CLASSROOM FUNDS		24.69
3000230674	02/08/2024	GOLD STAR FOODS, INC		13-4710 CAFETERIA FOOD	1,945.82	
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The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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G ERP for California Page 1 of 4

ReqPay12d

Board Report

	Check Amount		498.16	544.21		1,509.06	28.00	105.65	2,740.00	195.00			1,234.83		185.56	5,960.27	400.00	200.00	4,539.25		416.47	2,404.22		541.11	46.85	5,490.00												
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Checks Dated 02/01/2024 through 02/29/2024	Pay to the Order of	MENDES SUPPLY INC., FRANK C.		PG&E	RECOLOGY EEL RIVER FORTUNA		RECOLOGY EEL RIVER FORTUNA	SCHOLASTIC INC	SHN CONSULTING ENGINEERS	STARFALL EDUCATION FOUNDATION	SYSCO FOOD SVCS OF SACRAMENTO			VERIZONWIRELESS		DON'S RENT-ALL	CC CATERING	CITY OF FORTUNA	EEL RIVER TRANS. & SALVAGE	GROCERY OUTLET		KFI Engineers	MENDES SUPPLY INC., FRANK C.		O'REILLY'S AUTOMOTIVE STORES	PresenceLearning, Inc	U.S. BANK CORPORATE PAYMENT											
d 02/01/202	Check Date	02/08/2024		02/08/2024	02/08/2024		02/08/2024	02/08/2024	02/08/2024	02/08/2024	02/08/2024			02/08/2024		02/08/2024	02/15/2024	02/15/2024	02/15/2024	02/15/2024		02/15/2024	02/15/2024		02/15/2024	02/15/2024	02/15/2024											
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G ERP for California Page 2 of 4 The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

038 - Scotia Union School District

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Chies Pay to the Order of Number Fund-Object Comment Expensed Chies 8000231464 02165024 U.S. BANK CORPORATE PAYMENT 13-4400 FRIDGE & FREEZER 5,741.50 15,46.22 8000231464 02165024 U.S. BANK CORPORATE PAYMENT 13-4400 FRIDGE & FREEZER 5,741.50 15,41.50 <td< th=""><th>Checks Date</th><th>ed 02/01/202</th><th>Checks Dated 02/01/2024 through 02/29/2024</th><th></th><th></th><th></th></td<>	Checks Date	ed 02/01/202	Checks Dated 02/01/2024 through 02/29/2024			
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14377 REPAIR TK FENGE 1440	3000231464	02/15/2024	U.S. BANK CORPORATE PAYMENT	13-4400 FRIDGE & FREEZER	5,741.50	15,446.22
Q2266/2024 AMBER RIVARED DBA AP PROP MAN 01-5610 FEBRUARY STORAGE UNIT Q2266/2024 BEAR RIVARE RECREADION CENTER 10-560 COURT USAGE UNIT Q2266/2024 CDW GOWERNIAD DBPT OF EDUCATION 13-4710 CAFETERIA COMMODITIES Q2266/2024 CDW GOWERNIMENT INC. 01-5845 RUCKUS WIFI - GYM Q2266/2024 CDW GOWERNIMENT INC. 01-5845 RUCKUS WIFI - GYM Q2266/2024 CRYSTAL CREAMERY 13-4710 CAFETERIA A FORDING Q2266/2024 CRYSTAL CREAMERY 13-4710 CAFETERIA DAIRY Q2266/2024 CRYSTAL CREAMERY 13-4710 CAFETERIA DAIRY Q2266/2024 FENDLO CAK, CHAIN 40.77 Q2266/2024 FORTUNA ACE HARDWARE 01-4377 PLAYGROUND BLACKTOP REPAIR 105-42 Q2266/2024 FRANZ FAMILY BAKERY 13-4710 CAFETERIA READ 487.12 Q2266/2024 FRANZ FAMILY SERVICE DISTR 11-4374 DISTRIFER ALOR CLEANER PADS 82.35 Q2266/2024 SCOTIA COMMUNITY SERVICE DISTR 13-4330 CAFETERIA WATER 15.586.79 Q2266/2024 STATE OF CALIF DEPT OF JUSTICE 01-586 ANUARTER 92.77 Q2266/2024 STATE OF CALIF DEPT OF JUSTICE 01-438	3000231465	02/15/2024		01-4377 REPAIR TK FENCE		1,342.26
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Q226/2024 CALIFORNIA DEPT OF EDUCATION 13-4710 CAFETERIA COMMODITIES Q226/2024 CALIFORNIA DEPT OF EDUCATION 01-5845 RUCKUS WIFL GYM Q226/2024 CREATINEMATICS 13-4710 CAFETERIA DAIRY 42.97 Q226/2024 CREATINEMATICS 13-4710 CAFETERIA DAIRY 42.97 Q226/2024 CREATINA ACE HARDWARE 01-4381 PADLOCK, CHAIN 40.07 Q226/2024 FRANZ FAMILY BAKERY 13-4710 CAFETERIA BREAD 40.07 Q226/2024 FRANZ FAMILY BAKERY 13-4710 CAFETERIA BREAD 12.48 Q226/2024 MENDES SUPPLY INC., FRANK C. 01-4374 DISINFECTANT CLEANER 12.43 Q226/2024 MENDES SUPPLY INC., FRANK C. 01-4374 DISINFECTANT CLEANER 82.35 Q226/2024 SCOTIA COMMUNITY SERVICE DISTR 13-4374 CAFETERIA FLOOR CLEANER PADS 82.35 Q226/2024 STATE OF CALIF DEPT OF JUSTICE 13-4374 CAFETERIA FOOD SUPPLES 82.35 Q226/2024 STATE OF CALIF DEPT OF JUSTICE 13-4374 CAFETERIA FOOD SUPPLES 82.77 Q226/2024 STATE OF CALIF DEPT OF JUSTICE 13-43710 CAFETERIA FOOD SUPPLES 82.402 Q226/2024 VALLEY P	3000232108	02/26/2024	BEAR RIVER RECREATION CENTER	01-5610 COURT USAGE - JANUARY		350.00
Q2266/2024 CDV GOVERNIMENT INC. 01-5845 RUCKUS WIFI -GYM 4	3000232109	02/26/2024	CALIFORNIA DEPT OF EDUCATION	13-4710 CAFETERIA COMMODITIES		142.35
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SUPPER DAIRY 42.97 8	3000232112	02/26/2024		13-4710 CAFETERIA DAIRY	789.74	
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014391 PADLOCK, CHAIN 40.07	3000232114	02/26/2024		01-4377 PLAYGROUND BLACKTOP REPAIR	221.21	
13-4710 CAFETERIA BREAD 15.42 3 3 3 3 3 3 3 3 3				01-4391 PADLOCK, CHAIN	40.07	
02/26/2024 FRANZ FAMILY BAKERY 13-4710 CAFETERIA BREAD 2 02/26/2024 MENDES SUPPLY INC., FRANK C. 01-4374 DISINFECTANT CLEANER 487.12 02/26/2024 MENDES SUPPLY INC., FRANK C. 12.48 12.48 02/26/2024 SCOTIA COMMUNITY SERVICE DISTR 13-4374 CAFETERIA FLOOR CLEANER PADS 82.35 5 02/26/2024 STATE OF CALIF DEPT OF JUSTICE 13-5530 CAFETERIA WATER 1,536.79 2,5 02/26/2024 STATE OF CALIF DEPT OF JUSTICE 01-5861 FINGERPRINTING -JANUARY 92.77 13-4391 CAFETERIA FOOD 92.77 02/26/2024 SYSCO FOOD SVCS OF SACRAMENTO 13-4391 CAFETERIA FOOD 324.02 1,0 02/26/2024 VALLEY PACIFIC PETROLEUM SERV. 01-4364 JANUARY UNLEADED 216.05 92.77 01-4365 JANUARY DIESEL 730.16 61 4444.5 7444.5				ROOF REPAIR	105.42	366.70
02/26/2024 MENDES SUPPLY INC., FRANK C. 01-4374 DISINFECTANT CLEANER 487.12 02/26/2024 MENDES SUPPLY INC., FRANK C. 12.48 12.48 02/26/2024 SCOTIA COMMUNITY SERVICE DISTR 13-530 GYM WATER 627.59 2,5 02/26/2024 STATE OF CALIF DEPT OF JUSTICE 13-5530 CAFETERIA WATER 399.29 2,5 02/26/2024 STATE OF CALIF DEPT OF JUSTICE 01-5861 FINGERPRINTING -JANUARY 92.77 02/26/2024 SYSCO FOOD SVCS OF SACRAMENTO 13-4391 CAFETERIA FOOD 837.55 02/26/2024 VALLEY PACIFIC PETROLEUM SERV. 01-4365 JANUARY DIESEL 730.16 01-4365 JANUARY DIESEL 730.16 61 01-4365 JANUARY DIESEL 730.16 61	3000232115	02/26/2024		13-4710 CAFETERIA BREAD		230.29
12.48 DUST MOP FRAME 13-4374 CAFETERIA FLOOR CLEANER PADS 02/26/2024 SCOTIA COMMUNITY SERVICE DISTR 02/26/2024 STATE OF CALIF DEPT OF JUSTICE 02/26/2024 STATE OF CALIF DEPT OF JUSTICE 02/26/2024 STATE OF CALIF DEPT OF JUSTICE 02/26/2024 SYSCO FOOD SVCS OF SACRAMENTO 13-4391 CAFETERIA FOOD SUPPLIES 02/26/2024 SYSCO FOOD SVCS OF SACRAMENTO 13-4391 CAFETERIA FOOD SUPPLIES 13-4710 CAFETERIA FOOD 13-4391	3000232116	02/26/2024		01-4374 DISINFECTANT CLEANER	487.12	
13-4374 CAFETERIA FLOOR CLEANER PADS 82.35 5				DUST MOP FRAME	12.48	
02/26/2024 SCOTIA COMMUNITY SERVICE DISTR 1-5530 GYM WATER 1,536.79 SCHOOL WATER 13-5530 CAFETERIA WATER 1,536.79 02/26/2024 STATE OF CALIF DEPT OF JUSTICE 01-5861 FINGERPRINTING -JANUARY 13-4391 CAFETERIA FOOD SUPPLIES 637.55 SUPPER FOOD SUPPLIES 02/26/2024 VALLEY PACIFIC PETROLEUM SERV. 01-4365 JANUARY DIESEL 1730.16 9				13-4374 CAFETERIA FLOOR CLEANER PADS	82.35	581.95
SCHOOL WATER 1,536.79 1,3-5530 CAFETERIA WATER 02/26/2024 STATE OF CALIF DEPT OF JUSTICE 02/26/2024 SYSCO FOOD SVCS OF SACRAMENTO 13-4391 CAFETERIA FOOD SUPPLIES 02/26/2024 SYSCO FOOD SVCS OF SACRAMENTO 13-4391 CAFETERIA FOOD 13-4710 CAFETERIA FOOD 824.02 1,0 01-4365 JANUARY DIESEL Total Number of Checks 1,536.79 2,55 2,57 13-4391 CAFETERIA FOOD 82.77 13-4391 CAFETERIA FOOD 82.77 13-4391 CAFETERIA FOOD 82.77 13-4302 1,0 1,0 1,0 1,0 1,0 1,0 1,0 1	3000232117	02/26/2024		01-5530 GYM WATER	627.59	
13-5530 CAFETERIA WATER 02/26/2024 STATE OF CALIF DEPT OF JUSTICE 02/26/2024 SYSCO FOOD SVCS OF SACRAMENTO 13-4710 CAFETERIA FOOD 14-4364 JANUARY UNLEADED 15-605 16-605 17-4365 JANUARY DIESEL Total Number of Checks 61 414;				SCHOOL WATER	1,536.79	
02/26/2024 STATE OF CALIF DEPT OF JUSTICE 01-5861 FINGERPRINTING -JANUARY 92.77 02/26/2024 SYSCO FOOD SVCS OF SACRAMENTO 13-4710 CAFETERIA FOOD 637.55 1,0 SUPPER FOOD 324.02 1,0 02/26/2024 VALLEY PACIFIC PETROLEUM SERV. 01-4365 JANUARY DIESEL 730.16 9 Total Number of Checks 61 444;3				13-5530 CAFETERIA WATER	399.29	2,563.67
02/26/2024 SYSCO FOOD SVCS OF SACRAMENTO 13-4710 CAFETERIA FOOD 92.77 13-4710 CAFETERIA FOOD 637.55 807.55 324.02 12.26/2024 VALLEY PACIFIC PETROLEUM SERV. 01-4365 JANUARY DIESEL 730.16 730.16	3000232118	02/26/2024		01-5861 FINGERPRINTING -JANUARY		96.00
13-4710 CAFETERIA FOOD 837.55 824.02 8226/2024 VALLEY PACIFIC PETROLEUM SERV. 01-4365 JANUARY DIESEL Total Number of Checks 61	3000232119	02/26/2024		13-4391 CAFETERIA FOOD SUPPLIES	92.77	
SUPPER FOOD 324.02 02/26/2024 VALLEY PACIFIC PETROLEUM SERV. 01-4364 JANUARY UNLEADED 216.05 730.16 Total Number of Checks 61				13-4710 CAFETERIA FOOD	637.55	
02/26/2024 VALLEY PACIFIC PETROLEUM SERV. 01-4365 JANUARY UNLEADED 216.05 730.16 Total Number of Checks 61				SUPPER FOOD	324.02	1,054.34
730.16 Total Number of Checks 61	3000232120	02/26/2024	VALLEY PACIFIC PETROLEUM SERV.	01-4364 JANUARY UNLEADED	216.05	
61				01-4365 JANUARY DIESEL	730.16	946.21
				Total Number of Checks	61	414,321.15

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Expensed Amount	57,552.43	20,713.11	336,055.61
Check Count	41	20	4
Description	GENERAL FUND	CAFETERIA FUND	STATE SCHOOL FACILITIES I
Fund	10	13	35

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

G ERP for California Page 3 of 4

Checks Da	Checks Dated 02/01/2024 through 02/29/2024	rough 02/29/2024					
Check Number	Check Date	Pay to the Order of		Fund-Object	Comment	Expensed Amount	Check
			Total Number of Checks	61	414,321.15	٥	
			Less Unpaid Tax Liability		00.		
			Net (Check Amount)		414,321.15		

G ERP for California Page 4 of 4 Generated for Trudi Walsh (TWALSH), Mar 5 2024 11:33AM



Scotia Union School District Enrollment Report As of: March 7, 2024

GRADE	ENROLLMENT
TK	12
K	15
1	19
2	23
3	18
4	17
5	23
6	24
7	27
8	20
TOTAL	198

June 17, 2021 - 189 October 5, 2021 - 178 January, 2022 - 173 April, 2022 - 169 August, 2022 - 169 November, 2022 - 181 February, 2023 - 181 May, 2023 - 170 September, 2023 - 193 December, 2023 - 196 August 12, 2021 - 168 November, 2021 - 177 February, 2022 - 173 May, 2022 - 172 September, 2022 - 181 December, 2022 - 184 March, 2023 - 181 June, 2023 - 168 October, 2023 - 193 January, 2024 - 196 September 9, 2021 - 175 December, 2021 - 173 March, 2022 - 169 June, 2022 - 172 October, 2022 - 182 January, 2023 - 187 April, 2023 - 171 August, 2023 - 172 November, 2023 - 193 February, 2024 - 195

Agenda Items #: 5.0

Date: March 14, 2024

Background Information:

Both the LCAP, the Comprehensive School Safety Plan, and the Transportation Plan have an Opportunity for public input requirement.

Statement of Need:

Opportunity for public input required for the LCAP, CSSP, and the Transportation Plan

Attachment:

6.0 LCAP - no attachment

Comprehensive School Safety Plan - emailed in separate email

Transportation Plan - attached

Recommendation:

Accept input from the public on plans:)

SCOTIA UNION SCHOOL DISTRICT Transportation Plan 2023-24

Transportation Services:

1. Enter description of transportation services offered to pupils, and how the LEA will prioritize planned transportation services for pupils in transitional kindergarten, kindergarten, and any of grades 1 - 6 inclusive and pupils who are low income. The Plan may provide for the LEA to partner with municipally owned transit system to provide services to middle and high school students. An LEA may provide no-cost transit passes to students.

The Scotia Union School District is a rural District that encompasses the town of Scotia, California, as well as a vast rural area from Highway 101, along and across the Eel River, including the communities of Shively, Pepperwood, Holmes, and Redcrest. The school is centrally located in the town of Scotia, and is walkable from all neighborhoods in the town of Scotia. However, for our students who live outside of the town of Scotia, the Scotia Union School District offers daily home to school and school to home bus transportation for all students, including students in grades TK-8 and our students who are low income. For homeless students who live outside of the town of Scotia who need transportation to and from school, the District provides transportation support including bus passes and gas cards.

2. Enter description of LEA's transportation services that would be accessible to pupils with disabilities, and homeless children and youth.

The Scotia Union School District provides support for our homeless youth, as well as students with disabilities. For our homeless students who live outside of the town of Scotia within the boundaries of a neighboring district, who need transportation to and from school, the District provides transportation services including bus passes for the municipal bus service, as well as gas cards for families who drive their students to school. For our students with disabilities, the District provides transportation services that are appropriate and necessary to ensure the student has access to the free and appropriate education they are entitled to.

3. Enter description of how unduplicated pupils would be able to access available home-to-school transportation at no-cost to the pupils.

The Scotia Union School District ensures all students have a right to a free and appropriate education for all students, including our unduplicated students. The District provides our unduplicated students, as well as all students, with free, safe, and appropriate home to school and school to home transportation on a daily basis. There is never a cost for families to participate in the District's transportation services.

Consultations:

Enter description of the <u>required</u> plan consultation with classified staff, teachers, school administrators, regional local transit authorities, local air pollution control districts and air quality management districts, parents, pupils and other stakeholders.

The Scotia Union School District administration consulted with school staff, including all classified and certificated employees, prior to submitting the plan for public input at the monthly meeting of the Scotia Union School District Board of Trustees on March 14, 2024. The Scotia Union School District Board of Trustees provided opportunity for public input from parents, students, and other community partners, at this meeting. After this consultation and opportunity for public input, the Scotia Union School District Approved the 2023-2024 Transportation Plan in open session on March 14, 2024.

Revenue Calculation	CO 750 00
Total 2022-23 Transportation Expenses (Function 3600)	62,750.00
Less Capital Outlay (object 6XXX, Function 3600)	1
Less Nonagency Expenditures (Goal 7110,7150, Function 3600)	
Estimated 60% Reimbursement	37,650.00
Less 2022-23 Transportation add-on (from LCFF Calculator)	27,883.00
Total Revenue (Object 8590, Resource 0000)	9,767.00
Expenditures and Other Financing Uses	22.672.00
2000-2999 - Classified Salaries	22,673.00
3000-3999 - Employee Benefits	14,194.00
4000-4999 - Books and Supplies	16,480.00
5000-5999 - Services and other Operating Expenditures	9,403.00
6000-6999 - Capital Outlay	
7000-7999 - Other Outgo	• • • • • • • • • • • • • • • • • • •
Total Expenditures	62,750.00

Board Approval Date:

March 14, 2024

SCOTIA UNION SCHOOL DISTRICT Transportation Plan 2023-24

Transportation Services:

1. Enter description of transportation services offered to pupils, and how the LEA will prioritize planned transportation services for pupils in transitional kindergarten, kindergarten, and any of grades 1 - 6 inclusive and pupils who are low income. The Plan may provide for the LEA to partner with municipally owned transit system to provide services to middle and high school students. An LEA may provide no-cost transit passes to students.

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Less Capital Outlay (object 6XXX, Function 3600)	
Less Nonagency Expenditures (Goal 7110,7150, Function 3600)	37,650.00
Estimated 60% Reimbursement	
Less 2022-23 Transportation add-on (from LCFF Calculator)	27,883.00
Total Revenue (Object 8590, Resource 0000)	9,767.00
Expenditures and Other Financing Uses	22 672 00
2000-2999 - Classified Salaries	22,673.00 14,194.00
3000-3999 - Employee Benefits	
4000-4999 - Books and Supplies	16,480.00
5000-5999 - Services and other Operating Expenditures	9,403.00
6000-6999 - Capital Outlay	
7000-7999 - Other Outgo	
Total Expenditures	62,750.00

Board Approval Date:

March 14, 2024

Agenda Item #: 7.0

Date: March 14, 2024

Background Information:

7.1 Without the gym taking up this item moving forward, we will use it as a way to share grounds and building reports from our Head of Maintenance and Transportation.

7.2 I'm also going to ask different staff members from those in charge of extra curricular activities to report on updates regarding their position as well. This month it will be Jamie Ellsmore with athletics and Lisa Stockwell with the Community Schools/Community Engagement Initiative.

Statement of Need:

These reports will help the Board stay informed on all aspects of the school, and allow others to share all they are doing to help contribute to our students' school experience.

Attachment:

I will have Matt's, Jamie's, and Lisa's written reports at the meeting

Recommendation:

info.

Agenda Item #: 8.0

Date: March 14, 2024

Background Information:

- 8.0 Items For Discussion and Possible Action
 - 8.1 Second Interim
 - 8.2 Comprehensive School Safety Plan
 - 8.3 Transportation Plan

Statement of Need:

- 8.1 Annual Requirement
- 8.2 CSSP must annually be reviewed and approved by the School Safety Committee, and approved by Board
- 8.3 Transportation Plan must annually be approved by the Board

Attachment:

- 8.1 2nd Interim Board Report

 Complete Second Interim Report will be emailed separately from Board Packet, and a hard copy will be available at the meeting
- 8.2 CSSP will be emailed separately from Board Packet, and a hard copy will be available at the meeting
- 8.3 Transportation Plan was attached under 6.0 Community Input

Recommendation:

- 8.1 Certify Second Interim Report as Positive
- 8.2 Approve 2023-2024 Comprehensive School Safety Plan
- 8.3 Approve 2023-2024 Transportation Plan

2023-24 Assumptions

Enrollment:

Enrollment = projected to be **188**, which is up 15 from prior year Unduplicated Count = projected to be **145**, up 20 from prior year Funded ADA = 174.84 (based on current year ADA)

State Revenue Calculations:

LCFF COLA = 8.22%

General Fund changes since First Interim

Revenues			
	1st Interim	2nd Interim	\$ Change
LCFF (Base/Suppl/EPA)	\$2,420,108	\$2,414,200	-\$5,908
Federal Revenues	\$260,939	\$262,306	\$1,367
Other State Revenues*	\$756,437	\$811,058	\$54,621
Other Local Revenues	\$183,540	\$184,803	\$1,263
Total	\$3,621,024	\$3,672,367	\$51,343

LCFF Revenues: Funded ADA decreased based on a lower attendace rate projection.

Federal Revenues: Federal revenue has increased due to updated Title I funding and budgeting for American Rescue Plan - Homeless Children and Youth II grant.

Other State Revenues: State revenue has increased due to receiving the Community Engagement Initiative grant.

Other Local Revenues: Local revenue has increased due to receiving a vape education study stipend.

One-Time Revenues/Grants (included in Other State Revenues)*

= .	1st Interim	2nd Interim	\$ Change
Art, Music, Instructional Materials	\$49,947	\$49,947	\$0
In-Person Instruction	\$21,695	\$21,965	\$270
Community Engagement Initiative	\$0	\$70,000	\$70,000
Community Schools Planning	\$100,000	\$100,000	\$0
PreK Planning and Implementation	\$39,378	\$39,378	\$0
Sp Ed Mental Health	\$13,375	\$13,375	\$0
 Total	\$224,395	\$294,665	\$70,270

Beginning Balance/Transfers In

	1st Interim 2nd Interir		n \$ Change	
Transfer In	\$0	\$0	\$0	
Beginning Balance	\$2,239,436	\$2,239,436	\$0	
Total	\$2,239,436	\$2,239,436	\$0	

No Transfers In currently projected.

No change in beginning balance.

Total Available Funds

	1st Interim	2nd Interim	\$ Change
Available Funds	\$5,860,460	\$5,911,803	\$51,343
xpenditures			
	1st Interim	2nd Interim	\$ Change
Certificated Salaries	\$1,110,053	\$1,179,747	\$69,694

Classified Salaries	\$570,887	\$589,764	\$18,877
Employee Benefits	\$830,065	\$850,725	\$20,660
Books and Supplies	\$209,663	\$200,360	-\$9,303
Services	\$499,504	\$485,485	-\$14,019
Capital Outlay	\$277,400	\$329,944	\$52,544
Other Outgo	\$113,102	\$113,691	\$589
Transfer Out	\$0	\$0	\$0
Total	\$3,610,674	\$3,749,716	\$139,042

Certificated salaries increased due to budgeting new stipend schedule and increasing sub budget.

Classified salaries increased due to budgeting new stipend schedule.

Employee benefits increased due to the increase in stipends.

Books and Supplies have decreased due to reducing materials and supplies budget in one time funds. Budget was reallocated to staffing.

Services have decreased due to reducing contracted services budget in one time funds. Budget was reallocated to staffing.

Capital Outlay increased due to budgeting for a generator.

Other Outgo increased due to State Special Education chargeback increase.

STRS and PERS

	2022-23 % of Salary	2023-24 % of Salary	% Change	\$ Change
STRS (certificated)	19.100%	19.100%	0.000%	\$0
PERS (classified)	25.370%	26.680%	1.310%	\$7,479

The District's paid portion of the STRS cost is projected to remain flat and PERS is projected to increase annually over the next three years.

_	2023-24 % of Salary	2024-25 % of Salary	2025-26 % of Salary
STRS (certificated)	19.100%	19.100%	19.100%
PERS (classified)	26.680%	27.800%	28.500%

Step and Column

	2023-24	2024-25	2025-26
Certificated staff	\$13,967	\$29,309	\$22,901
Classified staff	\$10,349	\$11,329	\$10,799
Total	\$24,316	\$40,638	\$33,700

Projected LCFF Revenues

_	2023-24	2024-25	2025-26	
LCFF Revenues	\$2,414,199	\$2,466,133	\$2,512,505	
COLA	8.22%	0.76%	2.73%	

Balances in Excess of Minimum Reserve Requirements

The recommended Minimum Reserve Calculation for the District is 5% of the total General Fund Expenditures, Transfers Out and Other Uses. This equals \$187,486 based on 2nd Interim projections. The District's total reserve level is currently projected to be \$1,262,047 or 33.66%.

Agenda Item #: 9.0

Date: March 14, 2024

Superintendent's Report

Special Events:

Eel River Valley Regional Spelling Bee held at the gym February 29

Students participated in All County Music Festival February 10

3rd-5th grades attending the Logging Conference March 14

Parent Conferences March 18-22

PTO Carnival April 12

Spring Break April 15-19

Schoolwide Events:

Spirit Rally prior to Crescent City Tournament March 1
Dr. Suess/Read Across America Week March 4-8
School Breakfast Week March 4-8
ASES attending play performance at the gym during conference week

Accountability Work:

Civil Rights Data Collection 2024-2027 LCAP Stimulus Funds Reporting (COVID \$) Gym Substantial Progress Reporting Differentiated Assistance Monthly Meetings